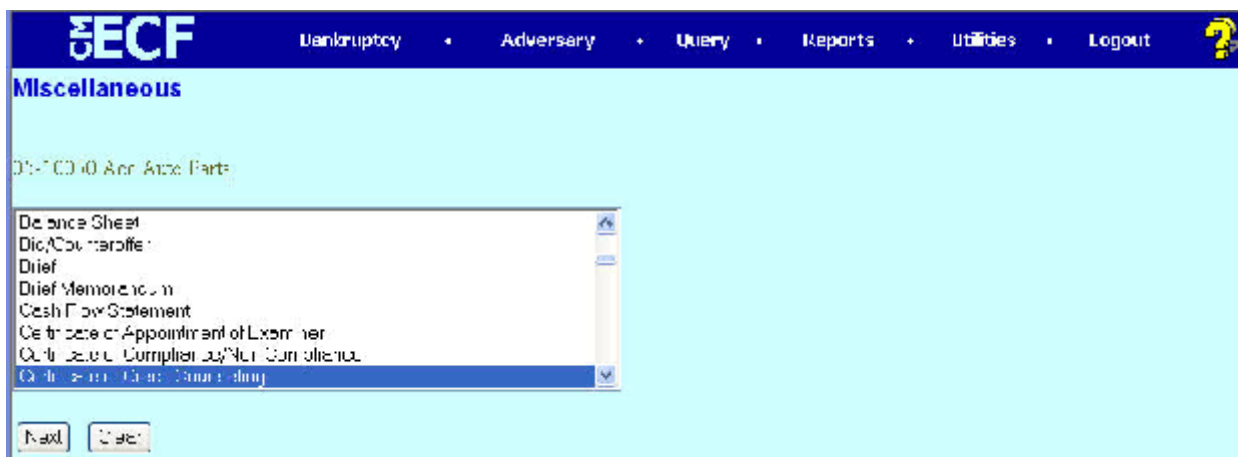


Certificate of Credit Counseling

Debtors must attend a U.S. Trustee approved Credit Counseling program prior to filing bankruptcy. The Credit Counseling agency should provide the Debtor with a Certificate. This Certificate and any financial plan is due to the Court when the case is filed.

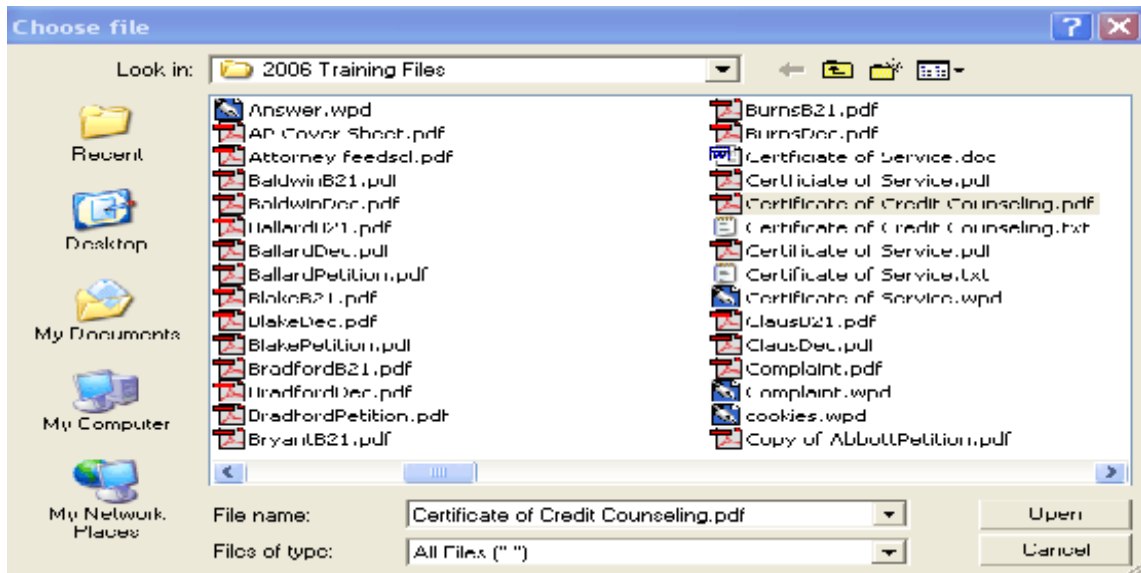
The Certificate and any other documents related to it should be filed as a separate document once the petition has been filed. Follow the instructions listed below.

1. Select Bankruptcy (Blue menu at the top of the page)
2. Select the Other category from the list.
3. Enter your case number and click Next.
4. From the list of events in the box, select Certificate of Credit Counseling. (See below.) Click Next to continue.



5. Unless you are filing this document with another attorney (which is unlikely), click Next to continue.
6. Select your client from the box and click Next.
7. If there was a problem opening your case the first time and no association between you and your client was created, you will need to check a box here and click Next again. If there was no problem, then a box will not appear. Click Next.

8. Browse and attach your scanned Certificate of Credit Counseling.



9. Review what the entry will say and add text if you like otherwise, Click Next.
10. The next screen is your last chance to back out. If the entry looks correct, Click Next again and you are home.